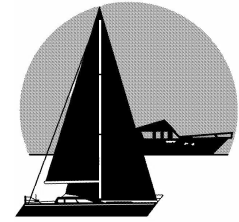


# Willsboro Bay Marina, Inc.



## Marina Rules

1. The automobile speed limit at the marina is 5 miles per hour, strictly enforced.
2. Yacht brokers/dealers or other parties leasing building or office space at the marina are permitted to advertise their services and post “for sale” signs on their listings. Owners are permitted to post “for sale by owner” signs no larger than 14” X 17”. All other “for sale” signs (including those by outside yacht brokers/dealers) and other advertising by outside parties are prohibited at the marina.
3. Fueling by portable containers is prohibited at the marina. Fuel dock service is limited to boats with fuel gauges, transparent visible tanks, or a Lifeguard fuel/air separator. Boats with fuel gauges or visible transparent tanks may be filled to  $\frac{3}{4}$  full; those with a Lifeguard may be filled. Boats without fuel gauge, visible transparent tank, or Lifeguard may not be fueled at the marina.
4. All sanding and grinding jobs and equipment must be approved by marina management before commencing work. All sanding and paint debris shall be collected with drop cloths and disposed of properly. The boat owner is financially responsible for clean-up of other boats and marina facilities fouled by sanding debris. Sanding and grinding may only be performed with approved dust free equipment with vacuum collection. Skirting around the boat, ground tarps and disposable coveralls are required, and a full face mask and safety goggles are strongly recommended. Disposable coveralls must be removed before entering marina buildings. We recommend the use of approved chemical strippers rather than sanding, thereby virtually eliminating sanding dust. Scraping and painting of boats are prohibited within 50 feet of shore.
5. Waste fluids may **not** be left in our recycling center; rather, they must be personally handed to a marina staff member. Marina staff members can assist you with the disposal of clean gasoline, antifreeze, used motor oil, diesel fuel, automatic transmission fluid, or gear oil in sealed, clearly labeled plastic bottles. Marina staff members must supply all bottles. A charge will apply to antifreeze and gasoline; there will be no charge for used motor oil, diesel fuel or automatic transmission fluid. We cannot dispose of mixtures (antifreeze and motor oil, gasoline and diesel fuel, water and oil, etc.), dirty or oil-mixed gasoline, solvents, paints, or thinners, so please bring them directly to a waste disposal facility. Permanent (ethylene glycol or automotive type) antifreeze may not be used in any boat at the marina for any purpose except for permanent use in closed cooling systems.
6. Garbage must be placed in the garbage dumpster. Corrugated cardboard boxes must be flattened and placed in the cardboard dumpster. Exercise care with the disposal of packing materials. Foam pellets must be bagged for recycling or reuse. Your careful cooperation with recycling and sorting programs is required. Due to the high cost of

waste disposal, we request that you dispose of packing materials and replaced equipment at home.

7. The marina must be provided with companionway, locker and engine keys for all boats in addition to keys to dock boxes and cradle ladder locks. These keys are for service, inspection, emergency and other marina operational use. They are **not** available for owner use. Combination locks are highly recommended and preferred over key locks whenever possible. The marina reserves the right to cut or force open any lock for which a key has not been provided.
8. All boats and vehicles must be operated in accordance with applicable laws. No wake is permitted at the marina. Underage operators may not control boats and unlicensed drivers may not operate automobiles at the marina. Underage operators are those under age 10 and those between ages 10 and 16 without a New York State young boater's safety certificate.
9. All boat owners must provide, install and maintain proper dock lines. The marina recommends the use of compensators (snubbers) to reduce the strain on your lines. You are responsible for any damage that your boat or dinghy may cause to docks or other boats due to improper securing, fendering or maneuvering.
10. Shore power cords must be connected to the boat before being connected to the dock receptacle. Cords must be disconnected from the dock receptacle before being disconnected from the boat. Shore power cords may not be left attached to the dock receptacle if they are left at the dock. These rules are for safety purposes. Hot water heaters, heat and air conditioning may not run when the boat owner is not present due to fire hazards. The marina reserves the right to disconnect or shut down these items when found running in unoccupied boats. Dockside pressure water inlets may not remain connected while the boat is unattended. A minor plumbing failure can sink your boat if the municipal water supply is connected. The marina reserves the right to disconnect the water supply to unattended boats.
11. The marina reserves the right to inspect or to permit any law enforcement officer to inspect any docked, moored or stored boat for compliance with marina rules and state, federal and local laws. Anyone convicted of an environmental infraction on Lake Champlain may lose docking privileges at the marina.
12. The marina is a no discharge area; sewage may not be discharged at the marina. The marina intends to prevent any degradation of water quality and will not permit any material to be discarded into the water or on marina grounds. Oil absorbent pads or devices must be maintained in bilges at all times.
13. Pump outs are available at no charge to the home fleet on the fingers on the north side of the north service dock. The south side of the north service dock is reserved for boats being hauled or launched; please do not dock there for fuel or pump out. The south service dock is reserved for use by the marina's service department.

14. Bottom paints containing TBT or TBTF may not be applied at the marina and are prohibited by New York State law.
15. The marina requires access to vacant slips when not in use by the boat owner. Boaters are responsible for informing the dockmaster when they intend to remain out overnight or for multiple nights. Frequent and repeated failure to notify marina of occupancy plans may result in a charge for the lost overnight dockage revenue or may result in your slip being assigned to overnight rental when it remains vacant after 6:00 pm. A premium dockage program which exempts the boat owner from this requirement is offered for an additional charge.
16. All vehicles on the premises must be registered with the marina and parked in designated areas. Parking permits will be provided to boat owners and registered guests at no additional charge. All vehicles not displaying a valid permit or parked outside of designated parking areas may be towed at the owner's expense. The marina is not responsible for towing loss or damage. Loading zones are restricted to 20 minutes of loading time and are not intended for parking. Carts must be returned to the cart storage area so that they are available for use by other boaters.
17. We can order almost any item needed for your boat; therefore, it is inappropriate to have items ordered from other sources shipped to the marina. The marina will **not** accept deliveries for customers unless special arrangements are made **prior** to delivery. We will accept your deliveries for a fee upon your written request. COD deliveries will not be accepted. The marina is not responsible for damages, shortages or loss to accepted packages. Unclaimed packages may be disposed of after 30 days. We will refuse all packages and deliveries for which we have not received a written request and the appropriate fee.
18. The marina will **not** deliver routine telephone messages but messages will be kept on file or posted at the store. Please check the message file daily.
19. Swimming, diving, fishing and sail boarding are not permitted from docks or in the harbor.
20. Pets are allowed at the marina according to the following guidelines: They must be leashed at all times, and they can be walked in the wooded area south of the dock five path which is designated as a pet walking area. You must clean up after walking your pet. Do not leave your dog tied to a post or tree. In fairness to other boaters, dog owners must take appropriate measures to control barking. Pets are not permitted inside any marina buildings.
21. We permit kerosene, propane, natural gas and alcohol stoves and lamps and propane and natural gas barbecues on docked boats. No other fires, open flames or barbecues of any kind are permitted on docks or docked boats regardless of type of fuel. Campfires are not permitted.

22. Dinghies must be stored in designated areas. You are responsible for damage to docks or other boats caused by improperly secured or fendered dinghies. Dinghies, sailboards and other personal and recreational equipment may **not** be kept **on** the docks.
23. Boat owner must consult with marina management before making any modifications, improvements or additions to docks or attaching anything to the docks, and must follow installation guidelines provided by management. Some items will require initial installation by marina staff at boat owner's expense. Dock boxes are limited to one per slip and a maximum size of 24" depth, 36" height and 72" length and must be top-opening chests rather than front or side opening sheds. Dock boxes must be placed flush with outside edge of dock, not set inside of cleats and may only be placed on mains, not fingers. Larger dock boxes can be stored ashore on the storage platforms that the marina provides for this purpose. Some fendering material may need to be removed and reinstalled seasonally by owner or at owner's expense. Nails may not be used; maximum fastener size is a #10 screw and all holes must be predrilled. Screws may not go into electrical raceway covers. Owner is financially responsible for any structural damage to docks caused by owner installations or modifications.
24. Boat owners are responsible for the inspection, maintenance and suitability of their cradles and boat stands. Last name, customer number, and bow and stern designations must be painted on cradles and last name and customer number must be painted on boat stands.
25. Quiet hours must be observed between 11:00 PM and 8:00 AM. Halyards must be tied off to avoid noise. Hailers are prohibited except for emergency use. VHF, stereo and television volume settings must be low enough not to disturb others. Mufflers are required and shall be maintained in good working order at all times.
26. Visitors must check in at the store to register their vehicles. Owners are responsible for their visitors' and guests' compliance with marina rules.
27. The marina reserves the right to terminate a contract for unacceptable or offensive behavior.
28. The service department prefers not to install equipment or use materials purchased elsewhere or from our competitors. Please purchase all equipment and materials from us if you would like us to install or use them. Scheduling priority will be given to work that complies with this preference. Additional fees (hourly labor surcharge and/or percentage markup on equipment and materials) will apply to non-compliant work.
29. Smoking is prohibited at the fuel dock and inside all marina buildings. Littering (this includes cigarette butts) is prohibited.
30. We provide anchor lines at the end of the finger for selected areas in the marina; their use is required at all times. Please see marina management if you have any questions regarding their function or how to secure to your boat.